

**Outer North East**  
**Parish and Town Council Forum**

Aberford and District; Alwoodley; Bardsey cum Rigton; Barwick in Elmet & Scholes;  
Boston Spa; Bramham cum Oglethorpe; Clifford; Collingham with Linton; East  
Keswick; Harewood; Scarcroft; Shadwell; Thorner; Thorp Arch; Walton; Wetherby;

Thursday 4<sup>th</sup> February 2016 at 7:30pm  
Tree Tops Community Centre (Alwoodley Ward)  
Chair: Cllr Neil Buckley

**Attendance**

Cllr Neil Buckley  
Cllr Matthew Robinson

Lyn Buckley  
Linda Flockton  
Claire Hassell  
Keith Langley  
Nick Fawcett  
Julian Holmes  
Angela Beaumont  
Andrew Batty  
Kevin Sedman  
Debbie Potter  
Gwen Brown  
Barry Riley  
John Richardson  
Andrew Rodger  
Harry Chapman

Alwoodley Ward  
Harewood Ward  
Alwoodley  
Bardsey Cum Rigton  
Barwick in Elmet and Scholes  
Barwick in Elmet and Scholes  
Clifford  
Collingham with Linton  
Collingham with Linton  
East Keswick  
Harewood  
Shadwell  
Thorner  
Thorner  
Thorp Arch  
Thorp Arch  
Wetherby

Andrew Birkbeck  
Sgt. Sue MacLachlan  
PC Steve Atkinson  
Simon Frosdick  
Jessica Hodgson

LCC ENE Communities Team  
Outer North East Policing Team  
Outer North East Policing Team  
LCC Parks & Countryside Service  
LCC Environment Action Service

**Apologies:** Cllr Ann Castle, Cllr Alan Lamb, Cllr Rachel Procter, Cllr John Procter, Cllr Gerald Wilkinson, Cllr Dan Cohen, Cllr Peter Harrand, Ruth Reed and David Howson (Aberford PC), Judith Pentith (East Keswick PC), Jane Maxwell (Communities Team, Area Leader) and Nigel Eastwood (LCC, Highways).

1. Cllr Neil Buckley welcomed everyone to the meeting and introductions were made.
2. **Apologies** given as above.
3. **Minutes of last meeting** agreed as a true record subject to two minor amendments from Cllr Lyn Buckley (Alwoodley PC) and Cllr John Richardson (Thorp Arch PC). AB to amend the minutes accordingly. **AB**

#### **4 Matters Arising**

- 4.1 Re the offer of speed camera training; Town and Parish Councils to indicate to AB whether they would like to attend such a session (via an email to: [andrew.birkbeck@leeds.gov.uk](mailto:andrew.birkbeck@leeds.gov.uk)) **ALL**
- 4.2 The Fourm expressed their disappointment that a representative from the council's highways maintenance service had given their apologies for the meeting.
- 4.3 The Forum also requested further information from the council's traffic management team regarding the criteria for potential highways projects. AB to ascertain further information. **AB**

#### **5. Police Update – Sgt. Susan MacLachlan & PC Steve Atkinson (WY Police)**

- 5.1 Sgt. McLachlan explained the position regarding the recent reallocation of resources in the Outer North East area. Cllr Debbie Potter expressed disappointment that PC Broadwell would no longer going to be covering Shadwell as part of her new remit.
- 5.2 Members of the Forum also expressed concern around speeding in Thorp Arch and parking issues in Clifford, Collingham, Scholes and Thorner specifically relating to schools and the potential threat to children. Sgt MacLachlan responded by saying that whilst her team was stretched in terms of capacity they would continue to respond to any incidents.
- 5.3 Sgt. MacLachlan furthered that local schools themselves needed to be part of the solution to nuisance parking. A leaflet called 'Pavements are for People', produced by the Police as part of a deterrent to this issue, was offered to the Parishes to distribute at key times. AB to send to Town and Parish Council clerks. **AB**
- 5.4 PC Atkinson said the duty rota for PCSOs could be looked at to help ensure a police presence at schools during peak times. Sgt. MacLachlan said this could be explored but PCSOs needed to remain fluid in light of responsive nature of police work. **SA**
- 5.5 Cllr Robinson asked if budget pressures would lead to a reduction of PCSO numbers in the Outer North East area. Sgt. MacLachlan said there was not anticipated to be any change and, as a policing team, they would not be advocating any reduction in staffing levels.
- 5.6 Cllr Neil Buckley concluded the item by saying that any reduction of PCSO numbers in the patch would be shortsighted given their role as an active and visible crime deterrent.

#### **6 Grounds Maintenance – Simon Frosdick (LCC, Parks & Countryside Service)**

- 6.1 Simon Frosdick of the council's parks & countryside service gave an overview of the grounds maintenance programme for the Outer North East area. Simon referenced the perceived improvement in service following 80% fewer complaints received in 2015. Simon furthered that the extreme wet weather would have a bearing on the start date for this year's first cut – the grass is still growing – but there was a contingency plan in place.
- 6.2 Cllr Fawcett (Clifford PC) countered that it was his belief that rather than the ground

maintenance programme improving, local Town and Parish Councils had simply got apathetic about the whole process. Cllr Fawcett, along with other members of the Forum, cited examples of uncollected grass. Simon responded by saying that any issues should be reported via [gmcontracts@leeds.gov.uk](mailto:gmcontracts@leeds.gov.uk) or 0113 3957400.

6.3 Simon said in addition he would circulate a guide on how to use the website: <http://www.continental-landscapes.co.uk/websites/leeds/> to the Forum via AB. **SF & AB**

6.4 Simon clarified that the first cut of the season should happen in the last week of February but due to the extreme wet weather this was more likely to be the first week in March.

6.5 Cllr Neil Buckley asked Simon to expand on his comment around a contingency plan. Simon responded by saying that if the need could be evidenced, additional resources would be deployed along with staff working weekends/additional hours.

## **7. Environment Update – Jessica Hodgson (LCC, Environmental Action Service)**

7.1 Jessica started her update by saying that Storm Eva had caused significant disruption in the Outer North East area and the Locality Team had been deployed to help with those affected by the flooding. Cllr Holmes (Collingham PC) stated that the Locality Team had been very supportive and on behalf of the whole village he wanted to say “thank you”.

7.2 Jessica furthered that the bin sensor trial would be continuing for another four weeks and that a dog-mess bag dispenser was also being piloted in Wetherby Ward.

7.3 Additional bins have been ordered by the Locality Team, Jessica asked Forum members to email her with any suggested locations: [Jessica.Hogdson@leeds.gov.uk](mailto:Jessica.Hogdson@leeds.gov.uk) **ALL**

7.4 The Outer North East Community Committee funded covert CCTV cameras were currently being utilised in the patch, leading to possible prosecution case relating to the fly tipping of some marijuana paraphernalia.

7.5 Forum members raised issues relating to leaves being uncollected in Alwoodley and lanes needing to be swept in both Shadwell and Thorner. Jessica asked for Forum members to send through the specific details of any issues to her email address. **ALL**

## **8. Update from Parish and Town Councils**

8.1 Claire Hassell (Barwick & Scholes Parish Council) promoted the Tour De Yorkshire Roadshow that is scheduled for 6pm on Thursday 18<sup>th</sup> February in Barwick Village Hall. Anyone who is interested in attending should register via this site: <https://www.eventbrite.co.uk/e/tour-de-yorkshire-2016-roadshow-in-barwick-in-elmet-tickets-20810469675>

8.2 Cllr Lyn Buckley (Alwoodley PC) said the Parish Council is planning a “Grand Picnic Party” to celebrate the Queens 90<sup>th</sup> birthday. More details could be found via their website: <http://www.alwoodleyparishcouncil.org/>

## **9. Any Other Business**

Andrew Birkbeck  
East North East Area Support Team  
0113 3367642  
[Andrew.Birkbeck@leeds.gov.uk](mailto:Andrew.Birkbeck@leeds.gov.uk)

9.1 Forum members expressed frustration that the council was no longer disseminating planning applications in hardcopy. Specific issues were around the printing of A3 plans and the cumbersome nature of the website. It was requested that a representative from planning be invited to the next Forum to explain the Public Access offer:  
<http://www.leeds.gov.uk/council/Pages/Public-Access.aspx>

9.2 Cllr Robinson gave an update on the current state of play with Linton Bridge and informed the Forum that a report on school transport issues would be going to the next meeting of the Outer North East Community Committee on 7<sup>th</sup> March at 5.30pm in the Civic Hall:  
<http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1005&MId=7405&Ver=4>

## **10. Date and time of meetings 2015**

All 7:30pm – 9:00pm

9<sup>th</sup> June 2016 – Venue to be advised in Wetherby Ward

DRAFT